



Westwood Community Chest
PO Box 250; Westwood, MA 02090
www.westwoodcommunitychest.org; 781-366-0470

Application for Financial Award (Confidential)

INSTRUCTIONS:

- Applications **MUST BE COMPLETE** to be considered for an award and **MUST INCLUDE A PHOTO ID**, and bills, or copies of bills for payment directly to the vendor.
- Please include **“ACCOUNT #”** and **“PAY TO”** address at the top of each bill you submit as well as on future bills.
- Financial awards are given to fund basic needs expenses, including but not limited to, shelter, basic utility, necessary medical, clothing, transportation and educational needs.

PLEASE NOTE:

- All applicants **must** be **Westwood residents**.
- Our mission is to provide short-term financial assistance.
- The awarding process is **confidential** and decisions/notifications are made within **2 weeks** of receipt of an application.
- Financial awards are **mailed DIRECTLY to the company, utility, etc. NOT the applicant.**
- There is a financial award limit of **\$1250 per household per fiscal year**. An applicant may submit bills several times throughout the fiscal year until the limit of \$1250 is reached for that awarding year. (Fiscal years run from July 1st to June 30th).
- There is a **limit of 8** financial awards (up to \$1250 in an award year and up to **8** financial yearly awards, not necessarily consecutive). After **8** financial awards, any further financial assistance would be considered long-term and beyond the mission of the WCC.
- An application experiencing extenuating circumstances may be eligible for additional funding at the discretion of the Awarding Committee.

MAIL APPLICATIONS TO: Westwood Community Chest, PO Box 250, Westwood, MA 02090
For faster service, you may fill out our online application at www.westwoodcommunitychest.org
or make use of the scanning service at the Westwood Public Library to scan this application and associated documents. Check in at the reference desk on the second floor.

QUESTIONS/CORRESPONDENCE:

Email: info@westwoodcommunitychest.org
Voicemail/text: 781-366-0470



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APPLICATION FOR FINANCIAL AWARD

Today's Date : _____

APPLICANT INFORMATION (*must include Photo ID)

Name		Phone	
Address		Age	
Email			

Marital Status:	Single	Married	Separated/Divorced	Widow/widower
Are you currently employed?	No	Yes, Full Time	Yes, Part Time	Occupation:

HOUSEHOLD:

Number of adults (not including you) _____

Age	Relationship	Currently employed?	No	Yes, Full Time	Yes, Part Time
Age	Relationship	Currently employed?	No	Yes, Full Time	Yes, Part Time

Number of children _____

Age	Relationship	
Age	Relationship	
Age	Relationship	
Age	Relationship	

TOTAL AMOUNT REQUESTED \$ _____

* Please note: There is a \$1250 limit per fiscal year (July 1 - June 30)

* ***Bills must be included!***

Rent/housing	\$	Utilities	\$	Medical	\$	Other	\$
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Please explain why the need exists (detail here helps the voting committee to make a timely decision):

What actions have already been taken to address this need now (and in the future)?

Please provide information about other funding sources to which you have applied and any funds received. Include any discount or assistance programs you have applied to (or are a part of).

Has anyone in your household applied for a grant before? _____

How did you hear about the Westwood Community Chest?

Please be advised that other town resources are available:

- Council on Aging: 781-329-8799 (fuel assistance program, Food Pantry)
- Westwood School Department bus fee waiver; in-town sports fee waiver
- Westwood Youth & Family Services (holiday giving program)

Please refer to the Resources section of our website for more information on these, and other, services: www.westwoodcommunitychest.org